

# Ralph H. Metcalfe Federal Building

Please **pitch-in** and help boost  
our building recycling program!



## Electronic Waste

(Bins located in the Lobby)

### Acceptable Materials

- Ink/ toner cartridges
- Diskettes, CDs & DVDs
- Video, audio tapes
- Jewel cases & video cases
- Cables, cords, chips & boards
- Cell phones, pagers, PDAs, MP3 players
- Handheld devices & all accessories

## Batteries

(Bins located in the Lobby)

### Acceptable Materials

- Household batteries, both rechargeable and non-rechargeable, such as : D-cell, C-cell, AA, AAA, 9-volt, and button cells

Did you Know.... - Recycling paper uses 60% less energy than manufacturing paper from virgin timber!

## Paper Products

(Bins located in the Lobby)

### Acceptable Materials

- Office paper
- Newspaper
- Magazines
- Books
- Cardboard/boxes
- All folders and binders
- Post-it notes
- Envelopes
- Junk mail
- Brochures

### Unacceptable Materials

- Food waste
- Waxed paper
- Photographs
- Food wrappers
- Tissues
- Napkins & paper towels



## Glass, Cans & Plastic Bottles

(Bins located in the Lobby)

### Acceptable Materials

- Aluminum cans
- Glass bottles
- Tin cans
- Steel cans
- Plastic bottles
- Plastic containers  
# 1, 2, 3, 4, 5 & 7  
(#s are indicated on bottom of containers)

## CFL's

(Please drop off in Suite 441)

### Acceptable Materials

- CFL's (Compact Fluorescent Lamps)
- Please place all CFL's in a separate bag before placing in bin.

### Did you Know....

- According to the EPA ,the plastic in your technotrash can last for up to 450 years in our nation's landfills

Please contact the Management Office with questions or comments on our recycling program at 312-353-4246.

GSA